



Department of Finance  
Benefits Management Division  
333 South State Street - Room 400  
Chicago, IL 60604-3978  
[www.cityofchicago.org/benefits](http://www.cityofchicago.org/benefits)

City of Chicago  
Richard M. Daley  
Mayor  
Steven J. Lux  
City Comptroller

**Extended Office Hours: 7:30 a.m. to 5:30 p.m. on the following  
two Thursdays: November 6th and November 20, 2008.**

# BENEFITS BULLETIN

October 16, 2008

## OPEN ENROLLMENT IS COMING SOON

### IMPORTANT DATES TO REMEMBER

The City of Chicago will hold the annual Medical and Dental Plan Open Enrollment Period for all eligible employees from **October 31st thru November 20, 2008**. During this enrollment, you will have the chance to:

- **Change your medical and/or dental plan**
- **Enroll for coverage, if you don't have coverage now**
- **Enroll your eligible dependents for coverage, if they aren't covered now**
- **Cancel coverage for yourself or your dependents**
- **Combine coverage if you and your spouse are both eligible City of Chicago employees and enrolled in the same medical plan.**

The decision(s) you make during this period will become effective January 1, 2009. Complete Open Enrollment details will be mailed direct to the homes of all eligible employees based on the most recent address on City record as of October 1, 2008.

### BLUE EDGE HCA PLAN ENDS IN 2008

The Blue Edge HCA Medical Plan will not be available to City of Chicago employees after December 31, 2008.

If you are currently a member of Blue Edge HCA and you fail to call the toll-free number 1-800-773-5827 to make a plan change before 11:59 p.m. on Thursday, November 20, 2008, you will automatically be enrolled in the PPO Medical Plan effective January 1, 2009.

**Important Note:** The PPO Medical Plan will continue to offer a \$600 per covered individual, per year, wellness benefit in 2009. Routine services such as check-ups and routine lab work are covered under the wellness benefit.

**Important Reminder:** Benefits provided for an annual routine pap smear, mammogram, PSA and DRE are paid at 100% of maximum allowable charges in the PPO Medical Plan. These benefits are not applicable to the wellness benefit limit.

## Call 1-800-773-5827 • 24 Hrs/ Seven Days A Week

A toll-free number is available again this year 24 hours a day / seven days a week to make the enrollment process faster and easier. If you are currently enrolled in a medical or dental plan offered by the City of Chicago and you wish to make a plan change, you must call 1-800-773-5827. A confidential PIN number has been created for each eligible employee. If you don't have your PIN number handy when you call, just follow the automated voice instructions.

**IMPORTANT REMINDER: The toll-free number will not be activated for your use until 12:01 am on Friday, October 31, 2008.**

**All plan changes must be made between 12:01am Friday, October 31st and 11:59 pm Thursday, November 20, 2008.**

# FSA 2008 – USE IT OR LOSE IT

**IMPORTANT NOTE:** If you currently participate in the City's FSA plan and you don't use all the money in your FSA account before March 15, 2009, your remaining balance will be forfeited.

The FSA (Flexible Spending Account) health plan is an employer-sponsored plan that lets you deduct pre-tax dollars from your paycheck and put them into a special account that can be used for out-of-pocket medical and dental expenses.

You save a percentage of each dollar you spend on eligible healthcare expenses incurred by you and/or your eligible spouse and dependents if you are eligible to participate in a City of Chicago medical plan.

Any amounts remaining in my Reimbursement account at the end of the "Grace Period" March 15, 2009 will be forfeited.

For a list of eligible expenses, you can visit the Department of Finance Benefit Management Division's website: [www.cityofchicago.org/benefits](http://www.cityofchicago.org/benefits) and click on the FSA Plan Description link or call Payflex at 1-800-284-4885 between 7am and 7pm Monday thru Friday.

**RE-ENROLLMENT REMINDER:** If you wish to participate in the FSA in 2009, you are required to submit another application to the Benefits Management Division to re-enroll for next year. If you are not currently enrolled, you can do so before November 20, 2008.

## BENEFIT FAIRS

### Do you have questions about benefit plans offered by the City of Chicago?

This is your opportunity to get in-person answers about the following plans: Blue Cross PPO Medical Plan, Encompass (PPO medical plan medical advisor), Caremark (PPO medical plan prescription drug program), Blue Advantage HMO, Unicare HMO Performance, CompBenefits Dental PPO and Dental HMO, Davis Vision, PayFlex (flexible spending account), MetLife Insurance, Prudential Insurance, Standard Insurance (long term disability), Nationwide Retirement Solutions (deferred compensation) and Wageworks / CTA (transit benefit program).

#### DATES

Wednesday  
Nov. 5, 2008

Thursday  
Nov. 6, 2008

Wednesday  
Nov. 12, 2008

Thursday  
Nov. 13, 2008

Monday  
Nov. 17, 2008

Tuesday  
Nov. 18, 2008

#### LOCATIONS AND HOURS

**City Hall**  
121 North LaSalle (11TH Floor Corridor)  
**10:30 a.m. to 3:30 p.m.**

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121 North LaSalle (11TH Floor Corridor)  
**10:30 a.m. to 3:30 p.m.**

**O'Hare Airport**  
**Aviation Administration Building**  
10510 West Zemke Road (Room One)  
**10:30 a.m. to 3:30 p.m.**

**Police Headquarters**  
3510 South Michigan Ave (First Flr. Multi-Purpose Room)  
**10:30 a.m. to 3:30 p.m.**

**DePaul Center**  
333 South State Street (5th Flr. Rooms A, B, D, F & G)  
**10:30 a.m. to 3:30 p.m.**

**Quinn Fire Academy**  
558 West De Kovan at Taylor & Clinton (First Floor Cafeteria)  
**10:30 a.m. to 3:30 p.m.**

Representatives from the Benefits Management Division will also be at each site to assist you.  
For more information please visit us online: [www.cityofchicago.org/benefits](http://www.cityofchicago.org/benefits)